



## MINUTES FROM THE MARCH 16, 2016 BOARD MEETING

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The regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, March 16, 2015 at 7:30 a.m. at the USDA Service Center Conference Room at 801 Jenny Ave S.W., Perham, MN.

*The meeting was called to order by Treasurer Dennis Reynolds at 7:31 a.m.*

**Members Present:**

Secretary: Terry Greenwaldt  
Treasurer: Dennis Reynolds  
Public Relations: Marion Gill

**Members Absent:**

Chairperson: Lyle Dittmann  
Vice Chairperson: Steve Inwards

**Others Present:**

Soil Conservationist: Ryan Antholz  
District Manager: Darren Newville  
Assistant Manager: Anne Oldakowski  
Administrative Secretary: Chantal Tougas

## Agenda

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Motion made by Terry Greenwaldt, seconded by Marion Gill to accept the Agenda as presented. Opposed: None, motion carried.

**Approve Board meeting Minutes:** Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

**Treasurer's Report:** Motion made by Marion Gill, seconded by Terry Greenwaldt to approve the Treasurer's Report as presented. Opposed: none, motion carried. Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the Year End Financial Report as prepared by Peterson Company, Ltd. Opposed: none, motion carried.

**Bills Paid & Bills Payable:** Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.



## Cost Share

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**12-WPSC, Chad Anderson;** Corliss Township, Section 31, is requesting cost share assistance for a Well Sealing. Motion made by Terry Greenwaldt, seconded by Marion Gill to approve. Opposed: none, motion carried.

**Bruce Johnson;** Perham Township, Section 1, is requesting cost share assistance two Well Sealings. The cost estimate is \$ 440.00 total for both and cost share not to exceed \$ 330.00 or 75% whichever is less. Motion made by Terry Greenwaldt, seconded by Marion Gill to approve. Opposed: none, motion carried.

**Michael and Andrea Tauer;** Edna Township, Section 3, Little McDonald Lake, is requesting cost share assistance for a Native Buffer installation. The cost estimate is \$ 10,210.00 and cost share not to exceed \$ 7,657.50 or 75%, whichever is less. Motion made by Marion Gill, seconded by Terry Greenwaldt to approve. Opposed: none, motion carried.

**Lake 7 Association;** has submitted an application for a Community Partners Grant in the amount of \$7,000.00. Lake 7 has requested that East Otter Tail SWCD be the fiscal agent of these funds if approved. These funds will come from the 2013 Community Partners Funds. Need to approve to enter into a grant agreement with the Lake 7 Association and for Darren Newville to sign agreement on the behalf of the board. Motion made by Terry Greenwaldt, seconded by Marion Gill to approve. Opposed: none, motion carried.

## Agenda continued . . .

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**District Manager's Report:** See attached report as written by Darren Newville.

**District Conservationist's Report:**

- ◆ EQUIP: 34 applications were ranked.
- ◆ CPS – 29 applications, 7 renewals. Signup deadline is March 31, 2016.
- ◆ CRP – 234 eligible.
- ◆ NRCS – 10 positions are being eliminated statewide. Most of these positions are vacant.

**County Commissioner Report:** None, not present

## Old Business

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**Department of Ag Update:** Luke and Darren are working on the workplan at this time.

**TSA Update:** Darren has sent in the recommendations.



# East Otter Tail

Soil & Water Conservation District

## New Business

**Meetings and Trainings:** There are no meeting with expenses to approve at this time.

**Canopy Removal:** Motion made by Terry Greenwaldt, seconded by Marion Gill to accept the bid of \$11,400.00 from Lausten Construction. Opposed: none, motion carried.

**Conservation Corp Agreement:** Motion made by Marion Gill, seconded by Terry Greenwaldt to accept the Conservation Corp Agreement. Opposed: none, motion carried.

**Personnel:**

- ◆ Motion made by Terry Greenwaldt, seconded by Marion Gill to accept Gabe Dretsch’s letter of resignation. Opposed: none, motion carried.
- ◆ Gabe’s position has been posted.
- ◆ Motion made by Terry Greenwaldt, seconded by Marion Gill to remove Liz, Brittney, and Nathan from probationary status. Opposed: none, motion carried.

**Cleaning Services:** Motion made by Terry Greenwaldt, seconded by Marion Gill to accept the bid for cleaning services from Sparkle and Shine Cleaning Services, on a six month probation. Opposed: none, motion carried.

**Public Comments:** None

**Adjourn:** Motion made by Terry Greenwaldt, seconded by Marion Gill to adjourn the meeting. Opposed none: motion carried. Meeting adjourned by Dennis Reynolds at 8:25 a.m.

Meetings and Training			
DNR Plant Community	Bemidji	April 12, 2016	Aimee, Tyler
Wadena SWCD Board Mtg	Wadena	April 18 <sup>th</sup>	
EOT SWCD Board Mtg	Perham	April 20 <sup>th</sup>	

Chantal Tougas  
Administrative Secretary

Terry Greenwaldt  
Secretary