



MINUTES FROM THE JULY 20, 2016 BOARD MEETING

The regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, June 15, 2016 at 7:30 a.m. at the USDA Service Center Conference Room at 801 Jenny Ave S.W., Perham, MN.

The meeting was called to order by Chairperson Lyle Dittmann at 7:30 a.m.

Members Present:

Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards
Treasurer: Dennis Reynolds
Secretary: Terry Greenwaldt
Public Relations: Marion Gill

Others Present:

BWSR: Pete Waller
NRCS District Conservationist: Alan Lepp
District Manager: Darren Newville
Administrative Secretary: Chantal Tougas
Wadena Liaison: Nancy Benson

Agenda

Motion made by Dennis Reynolds, seconded by Marion Gill to adopt the Agenda. Opposed: None, motion carried.

Approve Board meeting Minutes: Motion made by Marion Gill, seconded by Terry Greenwaldt to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

Treasurer's Report: Motion made by Dennis Reynolds, seconded by Marion Gill to approve the Treasurer's Report as presented. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Steve Inwards, seconded by Terry Greenwaldt to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.



Cost Share

STATE COST SHARE

7-CSW-2014; Duane Alstadt, in Perham Township, Section 27 is requesting a payment from State Cost share for his project. The cost estimate was for \$ 2,002.50, the payment amount for State Cost Share is \$1,501.88.

9-CSW-2014; Jeff Lepp, in Pine Lake Township, Section 17 is requesting a payment from State Cost share for his project. The cost estimate was for \$ 11,516.60 with a large portion of this coming from the 2014 Community Partners Grant. The payment amount for State Cost Share is \$160.60.

1-CSW-2015; Mick Giuliani, in Hobart Township, Section 21, is requesting payment for their project. The cost estimate was \$1,708.51, cost share amount is \$1,281.38.

WATER PLAN COST SHARE

14-WPCS-2015; Dean Bolland, in Henning Township, Section 5, is requesting cost share payment for a Well Sealing. The cost was \$ 470.00 and cost share not to exceed \$ 300.00 or 75%, whichever is less. Payment will be for \$300.00.

COMMUNITY PARTNERS GRANT

6-CPG-2014, Lake 6 Association; has submitted an application for a Community Partners Grant in the amount of \$4,260.00. Lake 6 has requested that East Otter Tail SWCD be the fiscal agent of these funds if approved. These funds will come from the 2013 Community Partners Funds. Approval is needed to enter into a grant agreement with the Wall Lake Association and for Darren Newville to sign the agreement on the behalf of the District.

7-CPG-2014, West McDonald Lake Association; has submitted an application for a Community Partners Grant in the amount of \$6,600.00. West McDonald Lake has requested that East Otter Tail SWCD be the fiscal agent of these funds if approved. These funds will come from the 2013 Community Partners Funds. Approval is needed to enter into a grant agreement with the Wall Lake Association and for Darren Newville to sign the agreement on the behalf of the District.

Agenda continued . . .

District Manager's Report: See attached report as written by Darren Newville.

District Conservationist's Report:

- ◆ EQIP application deadline is August 19, 2016. 20 applications have been received. State of MN sent out roughly 10,000 postcards.



- ◆ CRP – Currently 11 general contracts and 330 continuous.
- ◆ Ryan Antholz has transferred to Breckenridge to take the District Conservationist position there. His position here in EOT should be posted soon.
- ◆ NRCS reviewed their budget and cut 5%. Our area did ok and EOT is in the top 5 in the state.

County Commissioner Report: Not present

BWSR Report: See attached handouts. Fiscal year 2016 has additional dollars being granted to the district with no matching requirements. Fiscal year 2017 however, will need to be matched. Dennis Reynolds commented "Nice Fellow"!

Old Business

Department of Ag Update: Adaptive Ag contract started 7/1/2016 until March of 2018. MNAWQCP has been billed. An amendment has been submitted to continue the current contract to the end of this year.

TSA Update: Approved last month's discussed items.

New Business

Meetings and Trainings: Motion made by Dennis Reynolds, seconded by Steve Inwards to approve Brittney and Nathan to attend the Conservation Planning Course in Hinckley, MN on August 23-26, 2016 as well as any expenses involved. Opposed: none, motion carried. We were lucky to get two spots for this course.

Clean Water Fund Grant Applications: Working with local people to recycle the Accelerated Implementation Grant.

Personnel:

- Engineer Tech/Shoreland Assistant – Received 4 applicants, interviewed 3. None of the applicants met the qualifications. We are now looking into hiring a Licensed Engineer that would be shared between EOT, WOT, & Becker SWCD's. This person would also train current employees on some technical work. Motion made by Terry Greenwaldt, seconded by Steve Inwards to post this position. Opposed: none, motion carried.
- MAWQCP – Area Certifier Posting is out there and will also be listed in the papers this week. The listing closes on 8/5/2016.
- Joint SWCD/NRCS Staff Development Day – Motion made by Steve Inwards, seconded by Terry Greenwaldt to plan a training day for SWCD/NRCS staff to learn what skills each other has using some of the District Capacity Funds. Opposed: none, motion carried.

9:25 a.m. Alan Lepp left the meeting.



East Otter Tail

Soil & Water Conservation District

MASWCD Awards: It's that time of year again to be thinking about who to nominate. Names were discussed, however, a decision was not reached at this time.

Motion made by Steve Inwards, seconded by Terry Greenwaldt to nominate Jerry Horgen for Educator.
Opposed: none, motion carried.

2017 Proposed Budget: Motion made by Steve Inwards, seconded by Marion Gill to adopt the 2017 Draft Budget as presented. Opposed: none, motion carried.

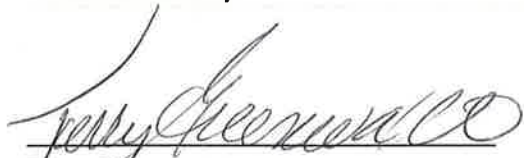
2016 Local Capacity Grant Amendment: Motion made by Dennis Reynolds, seconded by Marion Gill to sign the Amended Agreement for Fiscal Year 2016. Opposed, none: motion carried.

Joint Tree Program Update: Motion made by Steve Inwards, seconded by Terry Greenwaldt to pay Wadena SWCD for their share of the profits from the Tree Program. 23% of the profit is for Wadena. Opposed: none, motion carried.

Public Comments: None

Adjourn: Meeting adjourned by Lyle Dittmann at 10:06 a.m.

Meetings and Training			
EOT SWCD Board Meeting	Perham	August 17	
Conservation Planning Course	Hinckley	August 23-26 th	Nathan and Brittney
EOT/WOT Conservation Tour	TBD	July 31,2016	
BWSR Academy	Brainerd	October 24-26	



Terry Greenwaldt
EOT Supervisor: Secretary