

MINUTES FROM THE JANUARY 21, 2015 BOARD MEETING

The regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, January 21, 2015 at the USDA Service Center Conference Room at 801 Jenny Ave S.W., Perham, MN.

The meeting was called to order by Chairperson Lyle Dittmann at 7:33 a.m.

Members Present:

Chairperson: Lyle Dittmann
Vice Chairperson: Terry Greenwaldt
Secretary: Dennis Reynolds
Treasurer: Marion Gill
Public Relations: Steve Inwards

Other Members Present:

County Commissioner: Doug Huebsch
District Manager: Darren Newville
Administrative Secretary: Chantal Tougas

Board of Supervisors

At this time there was a re-organization of the current Board of Supervisors. Nominations received and motion made, and seconded listed below.

Title	Person Nominated	Motion Made By	Seconded By
Chairperson	Lyle Dittman	Steve Inwards	Terry Greenwaldt
Vice Chairperson	Steve Inwards	Terry Greenwaldt	Marion Gill
Secretary	Dennis Reynolds	Marion Gill	Steve Inwards
Treasurer	Marion Gill	Dennis Reynolds	Cast Ballot
Public Relations	Terry Greenwaldt	Unanimous Ballot	

The new listing of Supervisors is as follows:

Chairperson: Lyle Dittman
Vice Chairperson: Steve Inwards
Secretary: Dennis Reynolds
Treasurer: Marion Gill
Public Relations: Terry Greenwaldt

Agenda

Adopt Agenda: Accepted Agenda as presented. Motion made by Steve Inwards, seconded by Marion Gill to adopt the agenda.

Opposed: None, Motion carried.

Approve December Board meeting Minutes: Motion made by Dennis Reynolds, seconded by Marion Gill to approve the December Board Meeting Minutes as presented.

Opposed: None, Motion carried.

Treasurer's Report: Reports for December were presented.

Motion made by Terry Greenwaldt, seconded by Steve Inwards to approve the December Treasurer's Report.

Opposed: None. Motion carried.

Michael Peterson year-end report fee: Motion made by Steve Inwards, seconded by Terry Greenwaldt to approve the fee for the year-end report.

Opposed: None. Motion carried.

Michael Peterson 2014 Audit fee: Motion made by Steve Inwards, seconded by Terry Greenwaldt to approve the fee for the 2014 Audit.

Opposed: None. Motion carried.

Bills Paid and Bills Payable: Motion made by Dennis Reynolds, seconded by Marion Gill to approve the Bills Paid and Bills Payable as presented.

Opposed: None. Motion carried.

Cost Share

Community Partners Grant

07-CPG-2012 Devils Lake: Motion made by Steve Inwards, seconded by Dennis Reynolds to cancel the expired contract (December 31, 2014) with Devils Lake. No projects are lined up for the funding.

Opposed: None, Motion carried.

10-CPG-2012 Franklin Shores Association: Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve the request for an amendment to the existing grant agreement.

Opposed: None, Motion carried.

03-CPS-2014 Big Pine Lake Association: Motion made by Dennis Reynolds, seconded by Terry Greenwaldt to approve a request for a Community Partners Grant for \$25,000 for projects on Big Pine. EOT SWCD has been designated as the fiscal agent for the grant.

Opposed: None, Motion carried.

04-CPS-2014 Little McDonald-Kerbs Lake Association: Motion made by Steve Inwards, seconded by Marion Gill to approve the request for a Community Partners Grant for \$25,000 for projects on Little McDonald and Kerbs Lakes.

State Cost Share

Motion made by Dennis Reynolds, seconded by Terry Greenwaldt to approve the request for cost share assistant for a Shoreland Buffer for Virgil & Susan Okeson.

Opposed: None, Motion Carried.

Motion made by Steve Inwards, seconded by Dennis Reynolds to approve the request for cost share assistance for a Field Windbreak for Richard Dykhoff.

Opposed: None, Motion Carried

Water Plan Cost Share

Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve the request for payment for Well Sealing for Lynn Cupkie in the amount of \$300.00.

Opposed: None, Motion carried.

Agenda cont.

District Manager's Report: See attached as written by Darren Newville.

District Conservationist's Report: Nothing to report. Not present, attending EQIP training.

County Commissioner's Report: Transportation Preservation: We need to get roads in better condition and have a better transportation system. We are taking 228 back. There are 62 ditches in Otter Tail County. Ditch 44 needs to be clean out.

Old Business

Department of Ag Update: Irrigation Clinic – February

Darren is working with Luke on a new work plan.

EOT Wadena Agreement Planning Process

Donna from BWSR is helping with planning. The 2-day retreat is planned for March 11-12, 2015. The first day will be informational with MCIT lawyers present. The second day will be a discussion between both boards on what direction we want to go, and the pros and cons of that direction. There are two districts to consider here. A mediator will be hired for the two day session. It was discussed that County Commissioner's Doug & John may attend.

County Commissioner Doug Huebsch left the meeting at 8:58 a.m.

TSA Update

There was a January 13, 2015 meeting. Need to hire a new person. Future talk of three college interns won't develop for a while.

Upcoming Training/Events

Luke has presented a proposal to give a presentation in South Carolina. He is requesting someone from the EOT SWCD attend with him. This is tentatively set for July. It is all contingent upon approval and if he is chosen as a presenter.

EOT/WOT SWCD Staff Retreat

Looking to plan this event around the end of February. Since EOT & WOT work closely together and each district have a few new employees, we thought it would be a good idea for everyone to meet. This will be an excellent chance for everyone to get to know one another.

Motion made by Steve Inwards, seconded by Terry Greenwaldt to fund this event (costs include but not limited to: meeting room, food, etc.).

Opposed: None, Motion carried.

Other

- A review of the current Supervisor Committee Appointments. Positions remained the same. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds. Opposed: None, motion carried.
- Federal Mileage Rate has increased to .575/mile. Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to adopt the rate increase. Opposed: None, motion carried.
- Motion made by Lyle Dittman, seconded by Terry Greenwaldt to keep the Official Newspaper for advertising the same. Opposed: none, motion carried.
- Motion made by Terry Greenwaldt, seconded by Dennis Reynolds to approve the MASWCD dues in the amount of \$3,148.70. Opposed: none, motion carried.
- Motion made by Dennis Reynolds, seconded by Marion Gill to approve the MASWCD Area Dues of \$150.00. Opposed: none, motion carried.
- Motion made by Marion Gill, seconded by Dennis Reynolds to approve the NACD dues in the amount of \$775.00. Opposed: none, motion carried.
- Motion made by Marion Gill, seconded by Dennis Reynolds to approve a donation for the 2015 Envirothon. Opposed: none, motion carried.
- Approval of New Hire for the District/Farm Bill Technician is tabled until the next board meeting pending the acceptance of the chosen applicant.
- Motion made by Terry, seconded by Dennis Reynolds to approve a new computer for Aaron with a budget of \$1,800.00. Opposed: none, motion carried.
- Meeting adjourned: 9:30 a.m.

UPCOMING MEETINGS AND TRAINING SESSIONS:

Leadership Training, St. Paul – March 10th, 11th, 2015 (Aaron Salo attending)

Leadership Training, Lanesboro – June 24th & 25th, 2015 (Aaron Salo attending)

Leadership Training, Grand Rapids – August 12th & 13th, 2015 (Aaron Salo attending)

Chantal Tougas
Administrative Secretary

Dennis Reynolds
Secretary