



MINUTES FROM THE JANUARY 20, 2016 BOARD MEETING

The regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, January 20, 2015 at 7:30 a.m. at the USDA Service Center Conference Room at 801 Jenny Ave S.W., Perham, MN.

The meeting was called to order by Chairperson Lyle Dittmann at 7:32 a.m.

Members Present:

Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards
Secretary: Dennis Reynolds
Treasurer: Marion Gill

Members Absent:

Public Relations: Terry Greenwaldt

Others Present:

District Conservationist: Alan Lepp
Soil Conservationist: Ryan Antholz
District Manager: Darren Newville
Assistant Manager: Anne Oldakowski
Administrative Secretary: Chantal Tougas

Re-Organization of Board:

Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards
Secretary: Terry Greenwaldt
Treasurer: Dennis Reynolds
Public Relations: Marion Gill

Motion made by Dennis Reynolds, seconded by Marion Gill to accept and approve the above re-organization of the board. Opposed: none, motion carried.

Agenda

Motion made by Dennis Reynolds, seconded by Marion Gill to accept the Agenda as presented with one addition. Adding in inviting Arnold Rethemeier to the Irrigation Workshop and recognize him for his service to the district. Opposed: None, motion carried. Motion made by Steve Inwards, seconded by Dennis Reynolds to approve \$150.00 for that recognition. Opposed: none, motion carried.



Approve Board meeting Minutes: Motion made by Dennis Reynolds, seconded by Steve Inwards to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

Treasurer's Report: Motion made by Marion Gill, seconded by Dennis Reynolds to approve the Treasurer's Report as presented. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Steve Inwards, seconded by Marion Gill to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.

Cost Share

No cost share to report at this time.

Agenda continued . . .

District Manager's Report: See attached report as written by Darren Newville.

District Conservationist's Report:

- EQIP Ranking 38-40
- CSP expecting Spring 2016 deadline
- CRP – General sign-up is steady but manageable.
- Attended Irrigation Training in Minneapolis, MN last week
- Civil Rights Review – Table for next month when all board members are present. Will be sent out in packets.

County Commissioner Report: Not present

Old Business

Department of Ag Update: Interviews were held last week. None of the candidates were qualified enough for the position. So the panel was thrown out, the position will be reposted at a later date. Darren and Brittney will work on that needs to be done until someone can be hired.

TSA Update: Meeting on January 26, 2016 in Mahnomen at 9:30 a.m.



New Business

Dues, Memberships and License Approvals

- MACDE 2016 Membership - \$20.00 per employee
- NACD - \$775.00
- 2016 Nursery Stock Certificate - \$330.00
- MASWCD FY 2015-2016 \$3,147.50
- NACDE 2016 Membership - \$10.00 per employee

Motion made by Steve Inwards, seconded by Marion Gill to approve the above Dues, Memberships and License expenses. Opposed: none, motion carried.

Board Committee Selection – The same as last year with the addition of a Wadena Liaison. See below. Motion made by Steve Inwards, seconded by Marion Gill to approve the 2016 Committee Members. Opposed: none, motion carried.

2016 Committee Members	
Ag Advisory Committee	Steve Inwards
Awards	Dennis Reynolds
Budget	Dennis Reynolds & Marion Gill
Building	Lyle Dittmann & Terry Greenwaldt
EQIP/Local Work Group	Steve Inwards & Terry Greenwaldt
Equipment	Steve Inwards & Terry Greenwaldt
Legislative	Steve Inwards & Marion Gill
Personnel	Steve Inwards & Lyle Dittmann
Scheduler	Steve Inwards & Marion Gill
RRVSC	Lyle Dittmann (Greenwaldt, Gill, Inwards, & Reynolds)
Wadena Liaison	Dennis Reynolds
Water Plan	Dennis Reynolds & Darren Newville

Motion was made by Steve Inwards, seconded by Marion Gill to have Darren Newville, District Manager, post a listing for the job opening of Water Plan/Watershed Coordinator. Opposed: none, motion carried.

Equipment: Upgrade Aimee to the USDA Network, wireless print for AWQCP, Water Plan Position, and Brittney to use. Estimated cost \$11-12k total. Motion made by Steve Inwards, seconded by Dennis Reynolds to approve up to \$13,000. Opposed: none, motion carried.

Office Furniture: Motion made by Steve Inwards, seconded by Marion Gill to approve the quote for office furniture and move forward. Opposed, none: motion carried.



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Signature: Motion made by Dennis Reynolds, seconded by Marion Gill to approve Mitchell Ness as a signer for Conservation Plans. Opposed: none, motion carried.

Meetings and Trainings:

- a) Area I Meeting – Motion was made last month, meeting was postponed until February.
- b) Drainage & Wetland Conference – Motion made by Dennis Reynolds, seconded by Gill for Aimee and Tyler to attend this conference with \$190.00 registration fee. Opposed: none, motion carried.
- c) Governors Water Summit – Motion made by Steve Inwards, seconded by Dennis Reynolds for Darren, Anne, and any Supervisors who wish to attend.
- d) Leadership Training – Just a discussion at this point.

Quotes for Vehicle Decals etc. Motion made by Steve Inwards, seconded by Dennis Reynolds to accept and move forward with the Proposal from Brushmarks. Opposed: none, motion carried.

Public Outreach: Board agreed we should print 200 or so brochures of “2015 A Year in Review”.

Public Comments: None

Adjourn: Motion made by Steve Inwards, seconded by Marion Gill to adjourn the meeting. Opposed none: motion carried. Meeting adjourned by Lyle at 9:31 a.m.

UPCOMING MEETINGS AND TRAINING SESSIONS			
Training/Meetings	Location	Date	Attending
Restoring MN	Online Courses	Spring 2016	Gabe Dretsch
Irrigators Association of MN	Freeport, MN	February 18, 2016	Nathan, Brittney, Liz & Wade
U of M Nitrogen Conference	Rochester, MN	February 23, 2016	
Governors Water Summit	St. Paul, MN	February 27, 2016	Darren, Anne, & any Supervisors


Chantal Tougas
Administrative Secretary


Terry Greenwaldt
Secretary