



East Otter Tail

Soil & Water Conservation District

MINUTES FROM THE APRIL 20, 2016 BOARD MEETING

The regular monthly board meeting of the East Otter Tail Soil and Water Conservation District was held on Wednesday, April 20, 2015 at 7:30 a.m. at the USDA Service Center Conference Room at 801 Jenny Ave S.W., Perham, MN.

The meeting was called to order by Treasurer Dennis Reynolds at 7:29 a.m.

Members Present:

Secretary: Terry Greenwaldt
Treasurer: Dennis Reynolds
Public Relations: Marion Gill

Members Absent:

Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards

Others Present:

District Conservationist: Alan Lepp
District Manager: Darren Newville
Assistant Manager: Anne Oldakowski
Administrative Secretary: Chantal Tougas

At this time Darren Newville introduced our new employee Ben Underhill. Ben is our Water Planner/Water Coordinator. He started on April 15, 2016. Welcome to the team Ben!

Agenda

Motion made by Marion Gill, seconded by Terry Greenwaldt to accept the Agenda as presented. Opposed: None, motion carried.

Approve Board meeting Minutes: Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the previous month Board Meeting Minutes as presented. Opposed: None, motion carried.

Treasurer's Report: Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the Treasurer's Report as presented. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Terry Greenwaldt, seconded by Marion Gill to approve the Bills Paid and Bills Payable as presented. Opposed: None, motion carried.



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Cost Share

Bolland, Dean; Henning Township, Section 5, is requesting cost share assistance for a Well Sealing. Motion made by Terry Greenwaldt, seconded by Marion Gill to approve. Opposed: none, motion carried.

Agenda continued . . .

District Manager's Report: See attached report as written by Darren Newville.

District Conservationist's Report:

- ◆ EQUIP: funded 30 last week. Roughly \$700,000. August 19th is the deadline for next year.
- ◆ CPS – 31 applications for 2016 to rank
- ◆ CRP – this will be a busy summer/fall for the NRCS. We haven't heard anything regarding General CRP yet.

County Commissioner Report: None, not present

Old Business

Department of Ag Update:

- ◆ AWQCP – Have not heard back regarding the contract from MDA. Darren has reached out to Marcy regarding continuing the contract.
- ◆ Irrigation and Adaptive Ag – A work plan has been completed for the next contract that will take us through March 2018. This is currently in the review process with the MDA. Nathan has dedicated his time to this program.

TSA Update: The last meeting was held in Mahnomon. Doug Thomas from BWSR was in attendance. The discussion of splitting into two TSA's was a hot topic. BWSR is not a fan of this split. Also in negotiation for ARC GIS and training to go along with it.

New Business

Meetings and Trainings: There are no meeting with expenses to approve at this time.

Personnel:

- ◆ Interviews have been completed and a selection made for the Shoreland Specialist position. Aimee Zimmermann was chosen for this position.



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- ◆ Brad Mergens (WOT) and Darren are in discussion of what type of position should be hired for to replace Aimee. A new position is in discussion: Assistant Shoreland Specialist/Engineering. Hiring someone with a Civil Engineering background may be beneficial to both districts.
- ◆ On May 23, 2016, Mary Reistenberg, Conservation Corps Apprentice, will be starting. Mary grew up just west of Perham. Welcome Mary!

Computer Server: With the District growing there increasing needs for technology. Darren has a conference call appointment with Marco on May 5, 2016 to the possibility of adding a server for storage.

Call for Resolutions: Resolutions are due before June 21, 2016. Please bring them to the next area meeting.

Air Serv Contract: Motion made by Terry Greenwaldt, seconded by Marion Gill to approve renewing the Service Contract with Air Serv. This contract is for a Spring and Fall tune-up of our HVAC.

Public Comments: None

Adjourn: Motion made by Terry Greenwaldt, seconded by Marion Gill to adjourn the meeting. Opposed none: motion carried. Meeting adjourned by Dennis Reynolds at 8:45 a.m.

Meetings and Training			
DNR Plant Community	Bemidji	April 12, 2016	Aimee, Tyler
Wadena SWCD Board Mtg	Wadena	April 18 th	
EOT SWCD Board Mtg	Perham	April 20 th	
Wadena WCA TEP	Wadena	April 21 st	Tyler
AIS Training	Detroit Lakes	April 26 th	Tyler
Legislative Water Commission	St. Paul	April 26 th	Darren, Steve Inwards
EOT WCA TEP	Perham	April 27 th	Darren, Tyler
OTC Conservation Days	Walker Lake	May 3 rd -6 th	
Wadena SWCD Board Mtg	Wadena	May 16 th	
SWCD Filing Dates	Co. Auditor	May 17 th -31 st	
EOT Board Meeting	Perham	May 18 th	
Civic Engagement Cohort		June 1 st – 2 nd	Darren, Ben
Area 8 Meeting	Bemidji	June 3 rd	
Area I Meeting	Detroit Lakes	June 21 st	